

POLI TÉCNICO GUARDA

FACT SHEET

| General Information | |
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| Full Legal Name of Institution | INSTITUTO POLITÉCNICO DA GUARDA |
| Address | Avenida Dr. Francisco Sá Carneiro, n.º 50 6300-559 Guarda, Portugal |
| Website | https://politecnicoguarda.pt/ |
| Erasmus Code | P GUARDA01 |

| International Relations Office | |
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| Address | Gabinete de Mobilidade e Cooperação Avª Dr. Francisco Sá Carneiro, nº 50 6300-559 Guarda Portugal |
| Phone | +351 271 220 100 |
| Coordinator of International Relations | Prof. Doutor Manuel António Brites Salgado Vice-President |
| Contact For; a) Erasmus Incoming Mobility b) Erasmus Outgoing Mobility c) Non- Erasmus Incoming / Outgoing Mobility | Ms. Vitória Fonseca Ms. Lurdes Mendes Ms. Susana Pereira gmc@ipg.pt |
| Contact For; School of Tourism and Hospitality (Seia) | Gina Maria Pinto de Brito ginabrito@ipg.pt & gmc-esth@ipg.pt |

| Administrative Information | |
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| Nomination Deadline | Winter Semester: 15 th May Spring Semester: 30 th November |
| Application Deadline | Winter Semester: 31 st May Spring Semester: 15 th December |
| Academic Information | |
| Courses / Student Guide | https://cloud.sysnovare.pt/ipg/SI_MAIN |
| Grading System | The grading system is provided according to the statistical distribution of grades agreeing to the description in the ECTS user's guide as well as the quantitative and qualitative institutional grading system. |
| Recommended Languages | For Students; A2 in Portuguese B1 in English For Staff; B2 in English |
| Courses For Exchange Student | Most of the degrees are taught in Portuguese language. An optional Portuguese course for Foreign Students is provided on both semesters. |
| Remarks | Although classes are taught in Portuguese teachers usually give bibliography in English. Exams are in English. A Portuguese course with 2 ECTS is given during each semester. |
| Practical Information | |
| Arrival Date | Students should plan their arrival at IPG for at least one/two days before the academic semester begins. |
| Airport Pick-up | There is no airport pick-up service provided upon arrival but GMC can give students some orientation on how to get to Guarda/Seia. |

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| Academic Activities | Academic calendar is planned annually but usually classes start on mid-September and finish on mid-June. Examination period is extended until end July. |
| Tuition Fees | If the student comes from a partner university and under a mobility agreement, there will be no tuition fees. |
| Estimated Living Expenses per Month | Between 250-350 Euros |
| PAL Friend Programme | The PAL Friend programme (Portuguese Academic Lifelong Friend) is meant to give some practical help to exchange students and it's composed mostly by Portuguese students who have already participated in mobility programmes. |
| Insurance | The sending and receiving institutions may provide assistance in obtaining insurance for incoming and outgoing participants. Students applying to countries other than Europe must have a health insurance |
| Accommodation | Social Services/Students Residences Ms. Isabel Calçada E-mail: isabelcalcada@ipg.pt Students can also search for private housing. Students can contact with gmc@ipg.pt |
| UPDATES COVID-19 | https://www.visitportugal.com/en/content/covid-19-measures-implemented-portugal & https://covid19.min-saude.pt/ |
| Facebook & Instagram | https://pt-pt.facebook.com/politecnicodaguarda/ & https://www.instagram.com/politecnicodaguarda/ |